

**RAJIV GANDHI UNIVERSITY  
RONO HILLS, DOIMUKH**

F. No. RGU/REG-193/DEPT-ACT/25

Dated: 04.02.2026

**CIRCULAR**

It has come to the notice of the University Administration that some Departments/Institutes are organizing workshops, seminars, etc., without obtaining prior administrative approval. As a result, the University is facing considerable difficulties in extending logistical support - accommodation, transportation, venue arrangements, and other related facilities.

As per the directives of the Ministry of Education, UGC, Government of Arunachal Pradesh, and other Central agencies, the University is required to undertake various activities in a time-bound manner, strictly adhering to the prescribed timelines.

Further, on certain occasions, two or more programmes are scheduled simultaneously, placing the University in an awkward position to provide the required facilities to the concerned Departments/Institutes.

In view of the above, all Heads and Directors of Departments/Institutes and Coordinators of various Centres are hereby requested to forward their proposals for organizing seminars, workshops, etc., well in advance and ensure that such programmes are conducted only after obtaining due approval from the University Administration.

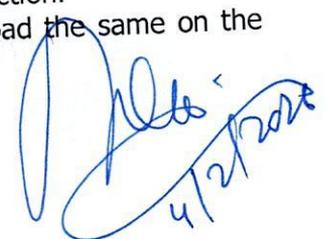
Sd/-  
Registrar

F. No. RGU/REG-193/DEPT-ACT/25

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Copy to:

1. PS to Vice Chancellor for information.
2. All Deans of Faculties for information.
3. PS to Registrar / Finance Officer / CoE / Librarian for information.
4. All HoDs/Directors of various Departments/Institutes for information and necessary action.
5. Joint Registrar (Academic) for information and necessary action.
6. Joint Director (CC) for information and requested to upload the same on the university website.
7. Office copy.



**(Dr. N.T. Rikam)**  
Registrar