

**RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH**

F. No. RGU/REG-26/IPR/21

Dated: 5th January, 2026

CIRCULAR

In pursuant to the Office Memorandum vide No. C-19011/7/2017-Vig. Dated 2nd January, 2026 issued by the Ministry of Education, Govt. of India, New Delhi and as per guidelines issued by DoPT vide its Office Memorandum No. 104/33/2024-AVD-1A dated 09.10.2024, this is to inform all the employees (Faculty and Non-Faculty) of Rajiv Gandhi University that the Annual Immovable Property Return (AIPR) for the period from 01.01.2025 to 31.12.2025 must be submitted latest by **31st January, 2026, repeat latest by 31st January, 2026 positively.**

Accordingly, all Group "A" and "B" Officers are hereby requested to submit the Immovable Property Return for the previous year as per prescribed format in the e-HRMS Portal failing which, Vigilance Clearance shall not be issued as per rule.

This is issued with the approval of the Vice Chancellor.

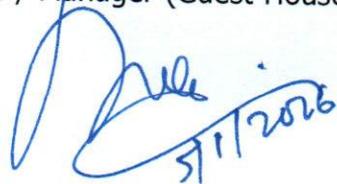
**Sd/-
Registrar**

Memo F. No. RGU/REG-26/IPR/21

Dated: 5th January, 2026

Copy to:

1. PS to Vice Chancellor for information.
2. All Deans of Faculties for information.
3. PS to Registrar/Finance Officer/CoE for information.
4. All HoDs/Directors of the Departments/Institutes for information and wide circulation.
5. Chief Vigilance Officer for information.
6. Chief Warden/Warden/Deputy Warden for information.
7. All Joint Registrars for information and wide circulation.
8. Executive Engineer for information and wide circulation.
9. Joint Director (CC) for information with a request to upload the same on the university website.
10. Chief Medical Officers for information and wide circulation.
11. All Deputy Registrars for information and wide circulation.
12. ADPE for information and wide circulation.
13. All Assistant Registrars for information and wide circulation.
14. Senior Security Officer for information and wide circulation.
15. All Section Officers / Estate Officer / DA, Vehicle / Manager (Guest House) for information and wide circulation.
16. Office copy.



**(Dr. N.T. Rikam)
Registrar**