

ARUNACHAL UNIVERSITY
RONO HILLS, ITANAGAR

**MINUTES OF THE 32ND MEETING OF THE FINANCE COMMITTEE HELD ON
FEBRUARY 14, 2003**

The 32nd meeting of the Finance Committee was held on February 14, 2003 at 1100 hours in the office chamber of the Vice-Chancellor. The following members were present:

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| 1. Prof. Tamo Mibang, Pro-Vice Chancellor | Chairman |
| 2. Shri G.L. Roy, Deputy Secretary (Finance) | Member |
| 3. Prof. A.C. Talukdar, Dean, Faculty of Social Sciences | Member |
| 4. Shri D. Hazarika, Principal, IGG College, Tezu | Member |
| 5. Shri Tai Nyori, Finance Officer | Member |

The Chairman welcomed the members. The agenda items were then taken up for discussion.

FC: 32.1 To confirm the Minutes of 31st Meeting of the Finance Committee held on October 25, 2002.

The Minutes were confirmed.

FC: 32:2 To accept the Action Taken Report (ATR) on the 31st Meeting of the Finance Committee held on October 25 2002.

The Finance Officer read out the Action Taken Report (ATR) on the 31th Meeting of Finance Committee held on October 25, 2002.

The Committee accepted the ATR on the 31st FC meeting.

FC:32:3 TO CONSIDER THE BUDGET ESTIMATE FOR THE FINANCIAL YEAR 2003-2004.

The Committee perused the budget estimates of the Arunachal University for the financial year 2003-2004, showing projected requirements of Non-Plan expenditure for Rs. 995.21 lakh and Plan expenditure of Rs. 967.00 lakh, totaling to Rs. 1962.21 lakh along with proper justification.

PS to VC

The Committee gone through the detailed budget estimates of the university prepared under standard government procedure of Plan and Non-Plan, totaling Rs.1962.21 lakh and found it realistic and need based.

The Committee also noted that right from the inception, the funding of Arunachal University was insufficient and received in the form of grant-in-aid, which was not sufficient to meet the non-plan essential expenditure. The accumulated shortage of funds over the period has affected the required development of the university. Therefore, the Committee suggested to request the Government to provide statutory grant to the tune of Rs.20.00 crore, and a one-time development grant to the tune of Rs. 15.00 crore.

The Committee accepted the budget estimates and recommended to E.C. for approval.

FC:32:4 TO CONSIDER ACCORDING ADMINISTRATIVE APPROVAL AND EXPENDITURE SANCTION FOR CONSTRUCTION OF A SCOOTER STAND SHED AND A STAFF CANTEEN FOR THE A.U. STAFF AT AN ESTIMATED COST OF Rs. 1,29,000/-

The construction committee in its meeting held on 28.11.2002 vide item No. 3, has approved construction of the following buildings.

(i)	C/O scooter stand shed – Approx cost	Rs. 73,000.00.
(ii)	C/O staff canteen - Approx const	<u>Rs. 56,000.00</u>
		Total Rs. 1,29,000.00

The expenditure is proposed to be met from the Development Fund Account of the University. The site selected for these construction works is in between the Administrative Block and the Academic Building.

The committee examined the matter, felt that the estimate for the said construction is on the higher side. The matter has been discussed with the Asst. Engineer and the committee decided to reduce the construction cost as per the breakup shown below:

(i)	C/O scooter stand shed – Approx cost	Rs. 40,000.00
(ii)	C/O staff canteen - Approx cost	<u>Rs. 35,000.00</u>
		Total Rs. 75,000.00

The committee recommended the above construction works to EC for administrative approval and expenditure sanction.

FC:32:5 TO APPROVE C/O (1). CO-ORDINATORS OFFICE BUILDING OF THE WOMEN TECHNO PARK AND (2) C/O COMMON DINING HALL OF SUBANSIRI HALLS OF RESIDENCE.

2 (two) Nos. of estimates for the above mentioned construction works have been prepared by AU Engineering wing as per details shown below:

- (i) C/O office building of the women Techno Park in A.U campus – Approx cost Rs. 9.79 lakh.
- (ii) Extension of Common Dining Hall of Subansiri Hostel – Approx cost Rs. 2.4 lakh

The committee recommended the construction of the office building of Women Techno Park in A.U. campus at an approx. cost of Rs. 9.79 lakh as and when the sanctioned amount received from the sponsoring agency. Regarding item no. (ii), i.e., Extension of Common Dining Hall of Subansiri Hostel, the committee recommended to take up the construction cost within an approx. cost of Rs. 1.5 lakh.

The committee recommended the above construction works to EC for administrative approval and expenditure sanction.

FC:32:6 TO CONSIDER UPGRADATION OF THE POST OF JUNIOR ENGINEER (ELECT) TO ASSISTANT ENGINEER (ELECT):

The committee noted that Shri Taj Toko, joined this University as Junior Engineer (Elect) in the March'1994 and completing 9 (nine) years of service by March'2003. As there is no post of Assistant Engineer (Elect.) created in the University he could not be promoted to Assistant Engineer (Elect.). Shri Toko is a degree holder in Electrical Engineering with 1st class.

As per the rules of Govt. of Arunachal Pradesh a Junior Engineer with diploma is promoted to the post of Assistant Engineer on completion of 8 (eight) year of regular service in the grade. As such Shri Toko is eligible to be promoted to the next grade as Assistant Engineer.

Though Shri Toko represented to the University a number of times for creation of a post of Assistant Engineer (Elect.) it could not be considered due to financial constraints. It is needless to mention that his Junior in other Ministerial cadre were promoted to respective higher grades and are drawing higher scales in view of the implementation of the Secretariat scale of pay.

The matter was placed before the 41st meeting of the Executive Council held on 28/1/03 and suggested that the workload of an Assistant Engineer (Elect.) may be obtained from the State Govt and may be routed through F.C. with proper justification.

The committee discussed the matter and suggested that necessary information from the state government shall be obtained and placed it in the next E.C. The financial implication shall also be worked out.

FC:32:7 TO CONSIDER CONTINUATION OF THE POST OF CONTINGENCY PAID STAFF FOR 2003-2004.

The Committee noted that the University has been maintaining 27 Nos. of contingency paid employees of various categories for the last many years and the last Executive Council approved for continuation of the said post up to 31.3.03. The mentioned post are to be continued for another year as details mentioned below for the year 2003-2004 with an expenditure of Rs. 4,21,440/=

SL.NO.	CATEG. OF POST	NO.	PAY	PERIOD	TOTAL
1.	Skilled	02	Rs.1499/=	12 months	Rs 35,976.00
2.	Semi-Skilled	11	Rs.1398/=	12 months	Rs.1,84,536.00
3.	Un-Skilled	14	Rs.1196/=	12 months	<u>Rs.2,00,928.00</u>
				Total	Rs.4,21,440.00

(Rupees Four lakh twenty one thousand four hundred & forty) only.

The Committee considered the continuation of the above contingency paid staff and recommended to E.C for approval.

FC:32:8 TO CONSIDER CREATION OF CONTINGENCY COOK (SKILLED) 6(SIX) NOS . AND KITCHEN ATTENDANT (SEMI-SKILLED) 6(SIX) NOS.

Due to extension of Hostels and increase in no. of boarders, it has been experienced that with the present strength of Cooks and Kitchen Attendant the works in the Hostels are managed with great difficulty. Further the problem is more when any one of the Hostel staff avail even short period of leave. There are also complaints from the boarders that they are not able to reach to their classes in time due to delay in preparation of food and service. It is, therefore proposed to create the following contingency posts:

EXISTING STRENGTH		POSTS PROPOSED
Regular	Contingency	
Cook-7	Nil	Cook - 6 Nos Skilled.
Kitchen Attendant -7 Nos.	3 Nos.	Kitchen Attendant-6 Nos. Semi Skilled

The committee considered creation of only 4 nos. of Cook (Contingency skilled) and 4 nos. of kitchen attendant (contingency semi-skilled). The total financial implication for the above contingency posts per annum are shown hereunder: -

SL. NO.	POST	NO.	PAY	PERIOD	TOTAL
1.	Cook (skilled)	4	Rs. 1499/pm	12 months	Rs.71952.00
2.	Kitchen Attendant4 (Semi-skilled)		Rs. 1248/pm	12 months	Rs.59904.00
				Total:	Rs.131856.00

(Rupees One lakh thirty-one thousand eight hundred fifty-six) only

The Committee recommended the above proposal to E.C. for approval.

FC:32:9: TO CONSIDER CREATION OF CONTINGENCY MALI(UN-SKILLED) 3(THREE) NOS AND SAFAIWALA (UN-SKILLED) 3(THREE) NOS.

The Committee noted that at present the University is having 3 regular Safaiwala and 2 number on contingency Un-Skilled basis. These posts were filled up 5 years ago. Since then the number of non-residential buildings have been increased and the University could not create any post of Safaiwala commensurate to the workload. It is needless to state that 5 Nos. of Safaiwala are not enough to look after the buildings like Guest House, Vice-Chancellor Bungalow Library, Administrative Block, Teaching building, Hostels, Physical Fitness centre, Auditorium, Teachers Activity Centre, AUSU Office etc. which are spread out all over the campus.

Further, the committee also noted that at present there are only 5 Nos. of Mali in our University, i.e., 3 regular & 2 Contingency, which are not sufficient to look after all the beautifying activities of the campus. Since the campus is expanding day by day with the coming up of new Hostels, Office buildings, Botanical garden etc., the existing incumbents are not able to maintain the gardens created in front of every building.

