

**RAJIV GANDHI UNIVERSITY  
RONO HILLS, ITANAGAR**

**MINUTES OF THE 40<sup>TH</sup> FINANCE COMMITTEE MEETING**

The 40<sup>th</sup> meeting of the F.C. was held on May 22, 2006 at 10.30 a.m. in the office chamber of the Vice-Chancellor. The following members attended the meeting.

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|----|--|--------------------|
| 1. | Prof. Atul Sarma, Vice-Chancellor                            | ( in Chair )       |
| 2. | Prof. Tamo Mibang, PVC                                       | Member             |
| 3. | Mrs. Uma Dutta, Principal, DNGC                              | Member             |
| 4. | Shri C.S. Jeinow,<br>Deputy Secretary, Finance, Govt. of A.P | Rep. Secy. Finance |
| 5. | Dr. Tai Nyori, Registrar                                     | ( Special Invitee) |
| 6. | Shri Stephen Hongray, F.O                                    | Member Secretary   |

Due to pre-occupation, the Secretary (Education) Govt. of A.P or his nominee could not attend the meeting. Prof. A. Mitra, Dean Faculty of Economics was on leave.

**FC: 40.1 To confirm the Minutes of the 39<sup>th</sup> Meeting of the Finance Committee held on 3<sup>rd</sup> February, 2006.**

The F.C. noted that the Minutes of the 39<sup>th</sup> Meeting of the F.C. were circulated amongst the members of the Committee and no comments have been received so far.

Hence, the Committee confirmed the minutes.

**FC: 40.2 To accept Action Taken Report (ATR) on the 39<sup>th</sup> Meeting of the Finance Committee held on 3<sup>rd</sup> February, 2006.**

After going through the ATR on the 39<sup>th</sup> meeting of the F.C, the committee accepted it.

**FC: 40.3 Transfer of fund to "Development Fund"**

It was noted by the F.C. that the 39<sup>th</sup> meeting of the FC, vide resolution No.FC:39.6, it was approved that savings primarily on account of provision for salaries of vacant posts from the Statutory Grant for 2005-2006 would be transferred to the University's "Development Fund" to undertake various pending construction works. Accordingly, an amount of Rs. 147.95 lakh was transferred to "Development Fund".

**FC accepted the same and recommend to EC for approval.**

**FC:40:4 To consider the estimates in connection with various Campus Development construction works out of the "Development Fund".**

The Committee noted that the University Development Branch has submitted an estimate to the tune of Rs.296.93 lakh for various construction works. Considering the availability of fund, the authority has approved for works to the tune of Rs.148.25 lakh as per the details shown:

Sl. No	Name of Work	Estimated Amount (In lakh of Rupees)
1	Providing & fixing external electrical service (Street Light) for newly constructed Guest House and Type – II quarter (16 Nos.)	8.67
2	Providing & fixing external electrical service (Street Light) for newly constructed Type – IV quarter (10 Nos.)	6.60
3	Construction of building for Distance Education Centre at RGU Campus	13.83
4	Construction of class rooms (3 nos.), common room including Toilet for Arunachal Institute of Tribal Studies of RGU	23.31
5	Construction of Recreation Centre-cum-Office for RGU Employees Association	9.66
6	Residential accommodation, Type – II, 4 nos. @ Rs. 5.6 lakh per quarter	22.40
7	Residential accommodation, Type –III, 6 nos. @ Rs. 6.25 lakh per quarter	37.50
8	Development of Campus (SH. C/o Road from Lohit Hostel to construction Garage site road)	19.10
9	-do- (SH. C/o Road from Guest House to newly constructed Type II quarters)	7.18
	<b>Total</b>	<b>148.25</b>

After a thorough discussion and taking into account the priority areas, FC modified the proposal for construction out of the Development Fund as follows.

- a) Construction of building for Distance Education Centre at RGU Campus, at an estimated cost of RS. 13.83 lakh need not be taken up.
- b) The number of Type III Quarters, @ Rs. 6,25 lakh per quarter be brought down from 6 nos. to 4 nos.
- c) Out of the funds available from the above two construction works and minimizing the cost of other works proposed, an construction of Extension of 20 room single seater (SPT) hostel for B.Ed. Scholar/Student at an estimated cost of Rs. 31.33 lakh is now proposed.

The modified proposal for construction out of the Development Fund Account is shown as under:

Sl. No	Name of Work	Estimated Amount (In lakh of Rupees)
1	Providing & fixing external electrical service (Street Light) for newly constructed Guest House and Type – II quarter (16 Nos.)	8.67
2	Providing & fixing external electrical service (Street Light) for newly constructed Type – IV quarter (10 Nos.)	6.60
3	Construction of class rooms (3 nos.), common room including Toilet for Arunachal Institute of Tribal Studies of RGU	21.95
4	Construction of Recreation Centre-cum-Office for RGU Employees Association	9.35
5	Residential accommodation, Type – II, 4 nos. @ Rs. 5.13 lakh per quarter	20.52
6	Residential accommodation, Type –III, 4 nos. @ Rs. 5.89 lakh per quarter	23.55
7	Development of Campus (SH. C/o Road from Lohit Hostel to construction Garage site road)	19.10
8	-do- (SH. C/o Road from Guest House to newly constructed Type II quarters)	7.18
9	C/o Extension of 20 room single seater (SPT) hostel for B.Ed. Scholar/Student.	31.33
	<b>Total</b>	<b>148.25</b>

As the proposed items of construction works is Rs.148.25 lakh, whereas the fund available in the Development Fund is Rs. 147.95 lakh, the excess requirement, if any, on the basis of actual expenditure is proposed to be met from University's Revenue Fund Account.

**FC considered the proposal and recommend to EC for approval.**

**FC:40:5 To consider enhancement of medical allowance for University employees.**

The F.C. noted that a sum of Rs.300/- per month was allowed as Medical allowance to University employees with effect from 1.9.1999. It was also noted that the rate of medical allowance was fixed a number of years back and with cost escalation in medicines and medical related expenses. To meet the expenses, the University proposed that the allowance may be enhanced from Rs. 300/- to Rs. 500/- with effect from 1.6.2006.

After threadbare discussion on the subject, the meeting considered the enhancement of medical allowance from Rs. 300/- to Rs. 500/- w.e.f. 1.6.2006. It is also suggested to update the family declaration by every employees as per rules, from time to time.

**FC considered the proposal and recommend to EC for approval.**

**FC: 40:6      Creation of the positions of two lecturers in Arunachal Institute of Tribal Studies (AITS) regarding.**

The F.C. noted that the institute is offering the M. Phil. programme in Tribal Studies and Post Graduate programme in Anthropology where in supervision of dissertations of M. Phil. and M.A students is also involved. The one year M. Phil. programme extends beyond the academic session, normally, till the first week of September next. Hence, at least 8 members are required in faculty of the Institute to run the programmes in an optimal way. Moreover, as per the vision 2015, as approved by the E.C., creation of three positions of lecturers is envisaged to expand the activities of the institute.

Under the aforesaid circumstance, it is requested that at least position of two lecturers may be created, as per the details given below:

Two lecturers (Sociology/Linguistics/Social Work)  
Financial implication would be approximately Rs. 4.00 lakh per annum.

**FC considered the proposal and recommend to EC for approval.**

**FC: 40:7      To increase the imprest amount from Rs. 2000/- to Rs. 5000/-.**

The meeting noted that since the activities of the Computer Centre and VSAT facility are increasing, it is requested that the imprest amount may be increased from Rs. 2000/- to Rs. 5000/- to meet the immediate requirements.

In the course of the discussion, the V.C. asked the F.O for analyzing the annual expenditure out of the imprest money sanctioned to various sections/Departments. In the present case the meeting decided that the System Analyst should be asked to give justification for enhancement of the imprest money for placement in the E.C.

**FC considered the proposal and recommend to EC for approval.**

**FC: 40:8      To allocate fund to meet the recurring expenditures for the Campus Wide Network.**

The meeting noted that the Campus Wide Networking of the University is going to be functional very soon. As projected by the ERNET India, New Delhi, the recurring expenditures would be Rs. 13.00 lakhs per annum. Considering the field activities and the prevailing strategy in the implementation of the Campus Wide Network, it is to inform that the

estimated recurring expenses would be Rs. 6.5 lakh to 7.00 lakh per annum. Therefore, an allocation of Rs. 6.5 lakh for the current financial year may be made to meet the recurring expenses for the smooth functioning of the IT enabled services on our Campus wide network. The fund may be made available from the Statutory Grant of the University on receipt of the same from the state Government.

**FC considered the proposal for placing in the EC for approval. It was also suggested that the tripartite contract between the Wipro, the ERNET India and the University should also be submitted to the E.C.**

**FC: 40:9 To consider appointment of 4 (four) more security personnel from Suraksha.**

It was noted by the F.C. that the present strength of the Security personnel/guard is too less to provide proper vigil for the valuable assets and to give security to vast area of the University having no boundary wall.

Considering the above facts, it is proposed to appoint 4 (four) Security Personnel from Suraksha, a private Security Organisation, Dibrugarh, Assam at a fixed pay of Rs. 3407 + 10.2% service tax per month upto 31.03.2007

Financial implication would be Rs. 3755 x 4 = Rs.15,020/- per month.

**FC after thorough discussion considered that proposal on the ground that the contingency chowkidars would be absorbed in the Suraksha and recommend to EC for approval.**

**FC:40:10 To consider extension of invitation for one year to Prof. T.Choudhury, Deptt. of Mathematics.**

The F.C. noted that Prof. T. Choudhury, Retd. Professor of Mathematics, Cotton College, Guwahati joined the University as a Visiting Professor in Mathematics on invitation for a period of one year, w.e.f 25.08.2005, on payment of consolidated pay of Rs. 10,000/-. The invitation period may be considered for extension for a further period of one year.

**The FC, considering his contribution and the necessity of his continued commitment in building the department, recommended his extension for a further period of one year with an consolidated pay of Rs. 13,000/- p.m.**

**FC recommend the same to EC for approval.**

