

ARUNACHAL UNIVERSITY
RONO HILLS, ITANAGAR

**MINUTES OF THE 24TH MEETING OF THE FINANCE COMMITTEE
HELD ON 26TH OCTOBER, 1999 AT 1030 HOURS
IN VICE-CHANCELLOR'S CHAMBER**

The 24th meeting of the Finance Committee was held on 26th October, 1999 at 10:30 hours in the office chamber of Vice-Chancellor.

The following were present :

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| 1. Dr. K.K. Dwivedi, Vice-Chancellor | : Chairman |
| 2. Ms. Naini Jayaseelan, IAS
Commissioner (Finance) | : Member |
| 3. Ms. Sangay Lhaden, IAS
Secretary (Education) | : Member |
| 4. Prof. T. Mibang, Dean
Faculty of Social Sciences | : Member |
| 5. Ms. Uma Dutta
Principal, Govt. College, Bomdila | : Member |
| 6. Shri Joram Begi
Registrar/Finance Officer | : Member-Secretary |

Vice-Chancellor welcomed all the members and expressed happiness for having all the members present in the meeting. A brief introduction of all the members was given by the Chairman and then the agenda items were taken up for discussion.

Item 1 : *To confirm the minutes of the 23rd meeting of the Finance Committee held on 14th May, 1999*

The minutes were confirmed.

Item 2 : *To accept the Action Taken Report on 23rd meeting of the Finance Committee held on 14th May, 1999*

Under item 9 of 23rd meeting of Finance Committee held on 14.5.99, the Commissioner (Finance) observed that specific methods and rules with proper guidelines on operation of Staff Welfare Fund may be prepared by the University and put up to next FC for its approval. With this observation, the Finance Committee accepted the ATR.

Item 3 : *To accept the Annual Accounts for the financial year 1998-99*

The annual accounts comprising of receipt and payment accounts, income and expenditure statement, and balance sheet were placed before the

Committee. The FC observed that final observations and specific comments of CA Firm is not incorporated in the Report and advised to obtain the same from the firm.

With the above observation the Finance Committee accepted the Annual Accounts for the financial year 1998-99 and recommended to Executive Council for its approval (ANNEXURE)

Item 4 (a) : To approve granting of higher scale in respect of Junior Engineers on completion of five years of entry in the service

The item was discussed at length and deferred with the observation that the University should re-examine the matter further on the basis of merit and desirability in a wholistic manner along with other cases of administrative staff indicating the total financial implications.

(b) : To approve granting of higher scale in respect of Assistant Engineer

Same as (a) above.

Item 5 : To consider creation of one post each of Security Officer, Driver and Handyman

The Committee noted that due to expansion of population in the Campus as well as teaching programmes, the post of a Security Officer is necessary to safeguard the University properties and to supervise the existing security personnel. The Committee also noted that the increase in number of vehicles to 11 and for the utmost utility of vehicles, one post each of Driver and Handyman is necessary.

Thus, the Committee considered creation of the following posts as per the qualifications and scale of pay mentioned against each and recommended to EC for its approval :

Name of post	No. of posts	Qualification	Scale of pay
Security Officer	1	As per the prescribed qualification followed by Central Govt. or other Universities	Rs.6500-200-10500/-
Driver	1	As per existing rule of University	Rs.3050-75-3950-80-4950/-
Handyman	1	-do-	Rs.2550-55-2660-60-3200/-

Item 6 : *To consider creation of two numbers of contingency paid post at a consolidated monthly wages of Rs.1248/- each*

The Committee noted that only two posts of Mali and two posts of Safaiwala were created in the regular establishment and the University has been managing with these four incumbents during these years. However, following shifting of Life Science Departments from Pasighat to Campus and also establishment of new Departments and increase in number of hostels, the volume of work in respect of Mali and Safaiwala has been increased manifold. Therefore, need for creation of one post each of Mali and Safaiwala (Cleaner) is felt necessary at a consolidated monthly wages of Rs.1248/- .

The Finance Committee considered the proposal and recommended to EC for approval.

Item 7 : *To consider House Rent Allowance in lieu of accommodation to the employees of Arunachal University*

The Committee noted that due to opening of new Departments, shifting of Life Science Departments from Pasighat to Campus and filling up of vacant posts in teaching and non-teaching category, there is an acute shortage of residential quarters. Many employees have not been provided with any accommodation in the Campus, compelling them to stay in rented houses at Itanagar/Naharlagun.

The Finance Committee accepted in principle the proposal of the University for payment of House Rent Allowance in lieu of rent-free accommodation. However, the Committee suggested the University to put up the matter again to the next FC with their specific recommendations and financial implications thereon.

Item 8 : *To accord Administrative Approval and Estimate Sanction to the tune of Rs.14.57 lakh for construction of two more blocks in the existing Girls' Hostel*

The Committee noted that the Construction/Building Committee in its 13th meeting held on 7th October, 1999 considered the preliminary estimate prepared by the University Engineering Wing for construction of two more blocks (22-seated) in the existing Girls' Hostel at an estimated cost of Rs.14.57 lakh.

The Committee considered the proposal and recommended to EC for approval.

Item 9 : To accord Administrative Approval and Estimate Sanction to the tune of Rs.14.00 lakh for construction of residential accommodation (D/S Type-III 4 nos. one unit)

The Committee noted that the Construction/Building Committee in its 13th meeting held on 7th October, 1999 decided to construct one unit of Type-III (4 nos.) quarters at an estimated cost of Rs.14.00 lakh. Out of this, an amount of Rs.10.50 lakh will be met from the additional IX Plan Allocation of Rs.50.00 lakh from UGC and the remaining from the State Government Grant (75:25 sharing basis).

The Committee considered the proposal and recommended to EC for approval.

Item 10 : To accord Administrative Approval and estimate Sanction to the tune of Rs.2.00 lakh for treatment of acoustics in the Auditorium

The Committee noted that the Construction/Building Committee in its 13th meeting held on 7th October, 1999 approved the preliminary estimate prepared by the University Engineering Wing to the tune of Rs.2.00 lakh for treatment of acoustics in the Auditorium.

The Committee considered the estimate and recommended to EC for approval.

Item 11 : To approve distribution of additional grant of Rs.50.00 lakh by the UGC against 9th Plan Proposal

The Committee noted that the UGC, vide their letter D.O. No.F.7-4/96 (CPP-II) dated 15.5.1999 allocated an additional grant of Rs.50.00 lakh over the earlier allocation of Rs.2.20 crore for the IX Plan Period.

The University proposed to distribute the sum of Rs.50.00 lakh as per the following break-up :

1) Construction of Buildings

(a) Library Building (First Floor)	: Rs. 7.00 lakh
(b) Teachers' Apartment/ Type III (4 nos. D/S one unit)	: Rs.10.50 lakh

2) Books & Journals : Rs.16.00 lakh

3) Equipment : Rs.10.70 lakh

4) Staff (Salary for Hindi Dept.)

(a) Professor : 1 No.		
(b) Lecturer : 2 nos.		: Rs. 5.80 lakh

Rs.50.00 lakh

The Committee accepted the distribution and recommended to EC for approval.

Item 12 : To consider payment of DA to Non-APST students during Educational Tour

The Committee noted that the facility of payment of DA during educational tour has been limited to the APST students only.

As educational tour is a compulsory part of syllabus in subjects like Geography and Life Sciences Departments, the Committee considered the proposal of extending DA @ Rs.40/- per day to the Non-APST students also and recommended to EC for approval..

Item 13 : Opening of a separate account by Controller of Examinations for meeting the expenditure in connection with various examinations

The proposal of opening of a separate SB Account in the name of COE by freezing the current imprest account of Rs.35,000/- was considered by the Committee. The Committee observed that the approximate annual requirement of the Examination Branch is Rs.8.00 lakh and therefore advised that the account may be opened with an amount of Rs.2.00 lakh initially with subsequent transfer of three more installments @ Rs.2.00 lakh.

The Committee also endorsed the proposal of operating the account jointly by the COE and Assistant Registrar (Examination).

Item 14 : Any other item with the permission of the chair

(a) Annual Statutory/Development Grant

The Vice-Chancellor pointed out that the other State Universities have the provision of Annual Statutory Grant by the State Governments for developmental activities. But so far this University has not been allocated with any such grants. He has also pointed out that due to non-existence of such provisions, the University is not in a position to grow in the desired direction. Considering the gravity of the situation, the Committee felt that the State Government may be moved for creating such provisions in the coming years.

(b) State of Finance

The Committee noted the following :

While analyzing the previous years' grants-in-aid, it is noted that there was no substantial increase in the quantum of grant-in-aid to the University during 1998-99. During the current financial year, the State Government has so far released

only Rs.1,63,62,607/- in two parts, which can take care of the salary components from April to October 1999. If the Govt. does not consider for enhancement of grant-in-aid according to the growth and necessity of the University, no development works can be taken up during the current financial year. Moreover, the salary components have gone up due to filling up of essential vacant posts and also due to adoption of new pay scales prescribed by UGC and State Government. In the light of the above, the unavoidable expenditure to be met has been worked as follows :

I. COMMITTED EXPENDITURE

1. Salary and its components, LTC and other allowances (Including wages of contingency paid staff) :	Rs. 260.00 lakh
2. Running & maintenance of vehicles	
Including POL expenses of vehicles	: Rs. 12.00 lakh
3. Electricity charges	: Rs. 7.00 lakh
4. Telephone charges	: Rs. 6.00 lakh
5. Office equipment, furniture, stationery, etc.	: Rs. 15.00 lakh
6. Library	
(a) Books and Journals	: Rs. 5.00 lakh
(b) Furniture	: Rs. 5.00 lakh
7. Liveries to Group D employees	: Rs. 2.00 lakh
8. Expenditure towards various meetings	: Rs. 4.00 lakh
9. Annual Repair & maintenance of Residential & non-residential bldgs., Internal & external water supply, Internal & external electrification, Maintenance of DG set, etc.	: Rs. 14.00 lakh
10. Audit expenditure	: Rs. 0.50 lakh
11. Laboratory consumables (for Life Sciences Department)	: Rs. 8.00 lakh
12. Exam related expendr.	: Rs. 8.00 lakh
13. Postage & Telegrams	: Rs. 1.00 lakh

	: Rs. 347.00 lakh

II. NON-RECURRING EXPENDITURE (CONSTRUCTION WORKS)

1. RCC-framed D/S Teaching Block	: Rs. 15.00 lakh
2. 22-seated Girls' Hostel.	: Rs. 14.57 lakh
3. Acoustics Treatment in Auditorium	: Rs. 2.00 lakh
4. Black-topping of internal road	: Rs. 2.00 lakh
5. Animal House & Green House for Life Sciences Department	: Rs. 2.00 lakh

	Rs. 35.57 lakh

