

**ARUNACHAL UNIVERSITY
RONO HILLS: ITANAGAR**

**MINUTES OF THE 27TH MEETING OF THE FINANCE COMMITTEE HELD ON
SEPTEMBER 20, 2000, AT 1030 HOURS IN THE VICE-CHANCELLOR'S CHAMBER**

The 27th meeting (first of the newly constituted fifth FC) of the Finance Committee was held on September 20, 2000 at 1030 hours in the office chamber of the Vice Chancellor.

The following members were present in the meeting.

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| 1. Dr. K.K. Dwivedi, Vice Chancellor | Chairman |
| 2. Prof. A.C. Talukdar, Dean, Faculty of Social Sciences | Member |
| 3. Shri B.N. Phukan, Principal, Govt. College, Itanagar | Member |
| 4. Shri Joram Begi, Finance Officer/Registrar | Member Secretary |

The Secretary (Education), Govt. of Arunachal Pradesh expressed her inability to attend the meeting due to her preoccupation.

The Chairman welcomed the members and called the very first meeting of the 5th Finance Committee in order.

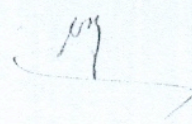
FC:27:1 To confirm the minutes of the 26th meeting of the Finance Committee held on 9th March, 2000.

The minutes were confirmed. However, it was decided to circulate the minutes of the 26th FC meeting among the new members for the sake of continuity.

FC:27:2 To Accept the Action Taken Report (ATR) on the 26th meeting of the Finance Committee held on 9th March, 2000.

While accepting the Action Taken Report on the 26th meeting of the Finance Committee held on 9th March 2000, the Committee observed the following:

- (a) Under item FC: 24:4, the Committee observed that a letter shall be issued that the defaulters shall forfeit their matching part from the University.
- (b) Under item FC:26:8, regarding enhancement of pay scales of Stenographers, the Committee asked the University to convene the meeting of the committee constituted for the purpose, immediately.



FC:27:3 To consider payment of honorarium to the Hostel Wardens during the vacation period.

The Committee noted that in the past, University has not paid any honorarium to the hostel Wardens of the University during the vacation period in view of the fact that the hostels are completely closed during the vacation period.

Now the Wardens of various Hostels of the University are claiming honorarium for the vacation period saying that the activities of the hostels continue in the vacation period also.

The Committee considered payment of honorarium to the hostel wardens for 12 months provided that they do not avail leave/vacation and actually render services during vacation and recommended to EC for approval. The Committee also felt that clear cut guidelines shall be prepared for the duties of the Wardens.

F.C:27:4 To accept the Annual Account for the year 1999-2000 and recommend to E.C. for approval.

The Chairman informed that the Annual Account for the year 1999-2000 was prepared by the recognized Chartered Accountant.

The Committee perused and considered the Annual Accounts of the University comprising of receipts and payment account, income and expenditure account, and balance sheet for the year 1999-2000 and recommended to EC for approval.

FC: 27:5 Entrustment of Audit of Accounts of the Arunachal University.

The Committee noted that as per Clause 29(i) of the Arunachal University Principal Act, 1984, the Annual Account of the University have been audited by the Accountant General, Shillong, since inception upto 1993-94 Accounts.

The Arunachal University Act 1984 which was amended in 1993 states that the annual accounts of the University are to be audited by the Director of Accounts or by any other authorities as may be directed by the State Govt. at least every year and at intervals of not more than 15 (fifteen) months. Accordingly Annual Accounts of the University for the year 1994-95, 1995-96, 1996-97, 1997-98 and 1998-1999 were audited by the Director of Accounts.

The Committee also noted that the A.G. Shillong has raised objection regarding Auditing of Arunachal University Annual Accounts by the Director of Accounts.

The Committee discussed the matter at length and felt that as per the University Act, the existing system shall continue till any directive to change the system is received from Govt. of Arunachal Pradesh.

FC:27:6: To consider procurement of 1 (one) 42 seated Bus (TATA TC) for the University.

The Committee noted that the University buses (Bus No. AR-01/0856, AR-01-0061 and ARC 1740) plying from Campus to Ghat to bring the students and staff have gone very old and have covered the upper limit of the mileage. The said buses are off the road frequently and huge expenditure is involved for their repair and maintenance.

The Committee also noted that in view of locational disadvantages, increase in student intake and campus population and the poor condition of the existing vehicles, procurement of one new 42 seated bus is necessary.

The Committee, in view of the paucity of the fund, did not consider the proposal. However, in order to overcome the problem, the Committee opined that immediate efforts shall be made to hire a mini bus for avoiding overloading of buses between campus and Ghat and to release pressure on existing buses.

E.C:27:7 To review the enhancement of the scale of pay of Assistant Engineer (Civil) of Arunachal University.

The Committee noted that the 31st Executive Council held on 31.10.99 resolved to enhance the pay scale of Assistant Engineer as below:

1. At entry level : Rs. 6500 – 200 – 10500/-
5. After completion of 5 years of Continuous service: Rs. 7500 – 250 – 12000/-

The officer did not accept the scale and represented against the same and requested for reconsideration on up-gradation of his scale of pay at par with the Government of Arunachal Pradesh, i.e. Rs.8000-275-13,500/- as per rule. The representation was placed before the 33rd EC meeting held on 16/05/2K for consideration. The 33rd EC opined that the case should be routed through the Finance Committee.

The Council discussed the matter at length and on the basis of the increased work load and responsibility, considered the scale of pay of Rs.8000-275-13500/- to the Asstt. Engineer and recommended to EC for appropriate decision.

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F.C:27:8 To consider Enhancement of pay scale of Laboratory Assistant of Arunachal University.

The Committee noted that on introduction of Life Science Department (Botany and Zoology) in the University, two posts of Laboratory Assistants were created in the pay scale of Rs. 4000-100-6000/- p.m. with minimum qualification as class XII (Science) pass for the post.

The said scale of pay and qualification was adopted as per existing scale (Pre-revised) and qualification of the State Govt. i.e. Rs. 1200-30-1560-40-2040/- (pre-revised).

Now, the state Govt. vide their order No. ED. 2/360/98, dated 27th March, 2000 has enhanced the scales of Laboratory Assistant from Rs. 4000-100-6000/- to Rs. 4500-125-7000/-.

The additional Finance implication will be Rs. 8280/- for 1 post per annum.

The Committee considered the proposal with the condition that the minimum qualification as B.Sc. and recommended to EC for approval.

F.C:27:9: To consider Enhancement of Scale of pay of University Cook.

The item was deferred and shall be put up to the next FC with specific supporting documents.

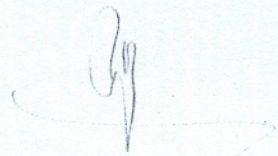
F.C:27:10: Enhancement of rate of Remuneration for recruitment Examination.

The Committee discussed the matter and felt that the existing rates for recruitment examination shall continue.

FC:27:11: To consider creation of Group 'C' and 'D' posts.

The Committee noted that due to increased workload in Administration Branch/ Establishment/ Library/ Engineering Wing and opening of new Departments, creation of the following group 'C' and 'D' posts has been felt necessary apart from the existing posts.

Sl. No.	Name of the Post	No.of posts	Pay Scale
01.	Sorter/Book arranger	02 nos.	Rs. 3050-75-3950-80-4590/-



02.	Xerox Operator	01 No.	Rs. 2610-60-3150-65-3540/-
03.	Mali	03 Nos.	Rs. 2550-55-2660-60-3200/-
04.	Safaiwala	02 Nos.	Rs. 2550-55-2660-60-3200/-
05.	Kitchen Attendant	2 Nos.	Rs. 2550-55-2660-60-3200/-
06.	Cook	01 No.	Rs. 2610-60-3150-65-3540/-
07.	W/C Painter	01 No	Rs. 2550-55-2660-60-3200/-
08.	W/C Chowkidar	01 No.	Rs. 2550-55-2660-60-3200/-
09.	W/C Electrician/ Meter Reader	01 No.	Rs. 2550-55-2660-60-3200/-

The Approximate financial implication for the above said posts for the remaining part of the current financial year (i.e. September 2000 to March 2001) is Rs. 3,82,751.00.

The Finance Committee considered the proposal and recommended to EC for approval.

F.C:27:12 To consider Administrative approval and estimate sanction for the works to be executed by Engineering Wing of Arunachal University.

The Committee noted that the Engineering Wing of the University has submitted the following 13 nos. of estimates proposed to be executed by the Engineering Wing.

Construction Works:

1. C/o Cements concrete footpath in between front of Subansiri Hostel and Administration Block of A.U. : Rs. 40,000.00
2. Construction of approach roads to Library Building, Environment Science, Faculty buildings etc. for A.U. : Rs. 6,70,000.00
3. C/o one room extension for Telephone-cum-Attendant Room for Subansiri Halls of Residence at A.U. : Rs. 48,000.00
4. C/o Recreation Centre out of M.P's Local Area Development Fund at Arunachal University : Rs. 9,00,000.00



Maintenance Works : (Civil)

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| 1. AR & MO Resdl. Buildings for A.U. at Rono Hills
During 2000-2001 | : Rs. 10,85,000.00 |
| 2. AR & MO Non-Residential Buildings for A.U at
Rono Hills during 2000-2001 | : Rs. 5,20,000.00 |
| 3. AR & MO Non Residential buildings for A.U at Rono Hills
(Hostel) during 2000-2001 | : Rs. 3,48,000.00 |
| 4. AR & MO external and internal water supply for A.U at
Rono Hills during 2000-2001 | : Rs. 8,03,000.00 |
| 5. AR & MO internal Colony Road of A.U. at Rono Hills
During 2000 – 2001 | : Rs.50,000.00 |
| 6. AR & MO Arboriculture within the Arunachal University
Campus at Rono Hills, during 2000-2001 | : Rs 49,000.00 |

Maintenance Works (Electrical)

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| 1. MOEI & Fans in Residential and non-residential buildings
In A. U. at Rono Hills, during 2000-2001 | : Rs.6,23,871.00 |
| 2. MOEI in External Services (Street Light) for A.U. Rono
Hills, during 2000-2001 | : Rs.5,04,937.00 |
| 3. RMO D/G sets at A.U. Rono Hills during 2000-2001 | :Rs.13,10,703.00 |

Total : Rs. 69,52,511.00

The Committee felt that expenditure on maintenance, POL and wages may be shown separately in the above proposals. The FC considered the above proposals and after corrections recommended to EC for approval.

